

**MINUTES**  
**Knoxville-Knox County Planning Commission**  
**Agenda Review Meeting**  
**Tuesday, November 12, 2019**  
**City – County Building**

The Knoxville-Knox County Planning Commission convened on a cold, cold Tuesday, November 12, 2019, at 11:30 o'clock a.m. in the Small Conference Room of the City-County Building for the monthly Agenda Review Meeting.

In attendance were Planning Commissioners Tim Hill, Elizabeth Eason, Matt Goodwin, Richard Graf, Chris Ooten, Janice Tocher, Chair of MPC, Jeffrey Roth, Gayle Bustin, Patrick Phillips, Mike Crowder, Scott Smith, Lou Browning, and Art Clancy, III.

Also in attendance were the Planning Commission's Executive Director, Gerald Green, and various staff members of Knoxville-Knox County Planning.

Mr. Green called the meeting to order at 11:36 o'clock a.m., and expressed his appreciation for the dedicated services of the Planning Commissioners.

Mr. Green then provided the Executive Director's Monthly Report, which included the following items:

- Staff has prepared a User's Manual for ReCode, which is being circulated.
- Staff will conduct a series of public presentations with community groups to introduce the User's Manual, and explain the process to obtain the best benefit from the Manual.
- The ReCode Stakeholder's Committee will convene on Wednesday, November 20, 2019, at 10:30 o'clock a.m. in the Large Assembly Room to review the applicability of hillside and ridgetop protection and other matters.
- The Planning Commission Staff will host an open house on December 6<sup>th</sup> to celebrate the newly renovated office space.
- The County Commission has adopted the County Mayor's recommendations for revisions to the Growth Policy Plan. The revisions have been sent to City Council for their consideration, and will require the review and approval of the City as well as the Town of Farragut.
- Discussions about revisions to the County General Plan continue.

Mr. Green then introduced Debbie Sharp, Coordinator with the City of Knoxville Office of Neighborhoods and Eden Slatter, the Assistant Coordinator, for a presentation on the role and history of that office. Ms. Sharp advised Commissioners of the perceived

need for criteria to recognize neighborhood organizations and in establishing best practices for such organizations. Accompanied by dazzling handouts previously provided, Ms. Sharp explained fifteen programs offered to neighborhood groups and levels of compliance with best practices standards. The best practices standards were developed by the Neighborhood Advisory Council, which consists of existing neighborhood organizations. Graduated compliance with the best practices entitles neighborhoods to increasing levels of grant funds from the City. A 2018 survey of 58 recognized neighborhood organizations reveal that the majority were already in compliance with the established best practices.

At the conclusion of her remarks, Ms. Sharp and Ms. Slatter responded to Commissioners' questions, and described a plethora of programs and workshops that are being offered to the neighborhood organizations, all without cost.

Michelle Portier of Knox County Planning then explained the Staff Recommendation for Item 5 on the November Agenda, noting that Staff is requesting a postponement. Discussion ensued regarding the need for alleys in commercially zoned areas.

Ms. Portier then explained the Staff Recommendation for Agenda Item 6.

Ms. Albertson of Knoxville-Knox County Planning then explained the Staff Recommendation for Agenda Item 16. A healthy discussion ensued regarding the Surrounding Built Out Density exhibit attached to the Staff report.

Ms. Albertson then explained the Staff Recommendation for Agenda Item 18. No discussion ensued.

Ms. Portier then explained the Staff Recommendation for Agenda Item 9, which include a recommended 60-day postponement, in order to correspond with the first available date to amend the One-Year Plan. A short discussion ensued regarding the schedule of amendments to the one-year plan.

Ms. Portier then explained the Staff Recommendation for Agenda Item 14. A brief discussion ensued.

Tom Brechko of Knoxville-Knox County Planning then explained a Staff Recommendation for Agenda Item 20. In an admirable effort to maintain brevity Mr. Brechko immediately moved to an explanation of the Staff Recommendation for Agenda Item 21 without bothering to solicit questions about Item 20. Those efforts were rebuffed. The Commissioners compelled him to back up and respond to questions regarding Agenda Item 20.

There were no questions regarding Agenda Item 21. Mr. Brechko then hurriedly explained the Staff Recommendation for Agenda Item 24.

Mr. Green then explained Staff Recommendation for Agenda Item 30, highlighting revisions from the draft previously approved by the Planning Commissioners.

Mr. Green then explained Staff Recommendation for Agenda Item 34. Discussion ensued.

Commissioner Bustin then announced that the Nominating Committee had convened and would be announcing its slate of officers at the November Public Meeting, and would invite additional nominations from the Commissioners.

Mr. Green then explained the Staff Recommendations for Agenda Items 36 and 37 in concert, advising that the Staff was recommending no changes to the sign ordinance.

Mr. Green then explained the Staff Recommendations for Agenda Items 39 and 42.

Commissioner Graf then made a request that the podium facing the dais be moved rearward by several feet prior to the next meeting in order to facilitate viewing of the video screen. That request was recognized as reasonable, and Commissioner Graf celebrated his success in orchestrating the change.

There being no further business, the Agenda Review Meeting was duly adjourned.

This 12th day of November, 2019.

Recording Secretary